

NOW HIRING!



Flight Analysis & Revenue Coordinator

Are you looking to work for one of Canada's Best Managed Companies? Do you enjoy working with a close team of supportive professionals? Do you want to commit to an organization with an outstanding record for safety and reliability? Are you searching for an employer who provides amazing perks and works hard to provide a work-life balance for their employees? If so, look no further!!

Reporting to the Executive Team, the Flight Analysis and Revenue Coordinator is responsible for managing Harbour Air's seat inventory, ensuring adequate routes are adjusted, and appropriate pricing strategy is monitored and implemented.

WORK HOURS: Monday to Friday

LOCATION: 5400 Airport Road South, Richmond, BC, Canada

BENEFITS: Competitive wages, excellent benefit package, flight perks (including buddy passes and global inter-airline partnerships), revenue share, RRSP matching program, discounts at local restaurants and travel partner organizations, and much more!

RESPONSIBILITIES and EXPECTATIONS

- Oversee revenue management and manage day to day yields.
- Analyze overall monthly flight performance and provide summary report with recommendations to improve long term strategies.
- Create and develop pricing strategies.
- Monitoring of competitor pricing and adjust pricing as needed.
- Provide daily and monthly reporting.
- Manage, optimize, and expand 3rd party distribution partnerships.
- Build and maintain strong working relationships with all levels of staff.
- Liaise with reservations accounting and flight operations departments.
- Evaluate performance of distribution partners (OTA, tour operator, corporate, etc.).
- Visit all bases annually to get first-hand knowledge of operations and all revenue management issues.
- Work with other departments to modify and improve business processes.
- Draft and send out company wide memos.
- Provide monthly and quarterly reports to Transport Canada and Department of Transport
- Good analytical and numeric skills for fast data crunching.
- Ability to work under own initiative.
- Ability to anticipate business needs.
- Well developed interpersonal and communication skills.

QUALIFICATIONS/ASSETS

- Post secondary education in business, economics, finance, network planning or related field is ideal.
- Minimum two years Revenue Management experience
- Previous experience in airline pricing is ideal
- Experience with MS SQL: Writing and modifying existing Queries, inserts, updates and delete statements
- Highly computer literate with advanced command of Excel. Experience and knowledge of the following is an asset:
 - Macros
 - Pivot tables
 - Index, match, vlookup & indirect formulas
 - Comfortable working with large data sets
- Basic Accounting knowledge
- Experience with Sales Force is an asset
- A strong command of both written and spoken English is required



JOB PROFILE - Your Flight Path to Success

ABOUT HARBOUR AIR GROUP

Launched in 1982, Harbour Air is North America's largest seaplane airline. It flies more than 450,000 passengers annually, including commuters and tourists throughout coastal British Columbia.

Our people are the backbone of our organization and we are committed to creating a culture that inspires one another to achieve extraordinary success. We have regularly been honoured as the recipient of numerous awards including Canada's Best Managed Companies, BC's Top 55 Employers, and Canada's 10 Most Admired Corporate Cultures.

APPLY NOW: Email your resume and cover letter to jobs@harbourair.com quoting 22-35 Flight Analysis & Revenue Coordinator

DEADLINE: Open until filled

Harbour Air is an equal opportunity employer, we are committed to Diversity and Inclusion and value a diverse workforce. Together, we continue to build an inclusive culture that encourages, supports, and celebrates the diverse voices of our employees. It fuels our innovation and connects us closer to our customers and communities we serve.

Harbour Air is committed to developing a barrier-free recruitment process and work environment. Accommodations in relation to the job selection process are available upon request. If you require any accommodation, please email jobs@harbourair.com and we'll work with you to meet your accessibility needs.